

CUSTOMER INFORMATION SHEET/KNOW YOUR POLICY

This document provides key information about your policy. You are also advised to go through your policy document.

SI No.	Title	Description (Please refer to applicable Policy Clause Number in next column)	Policy Clause Number
1	Name of Insurance Product/Policy	Complete Healthcare Insurance	-
2	Policy Number	<< >>	-
	Type of Insurance Product/Policy	Both Indemnity and Benefit	
3		 Indemnity: Where insured losses are covered up to the Sum Insured under the policy) Benefit: Where an Insurance Policy pays a fixed amount under the policy on the occurrence of a covered event. Both Indemnity and Benefit: (where policy has elements of both the above) 	_
4	Sum Insured (Basis) (Along with amount)	 Individual Sum Insured -Where each member has a separate sum insured under the policy), or Floater Sum Insured-Where all members under the policy have a single sum insured limit which may be utilized by any or all members. *Individual / Floater Sum Insured is available under the Policy. Sum Insured - <<>> 	_
5	Policy Coverage (What the policy covers?) (Policy Clause Number/s)	SECTION I: BASE COVER In-patient Treatment: We will cover expenses for hospitalization due to disease/illness/Injury during the policy period that requires an Insured Person's admission in a hospital as an inpatient more than 24hrs.	
		Day-Care procedures – The Medical Expenses for any Day Care Procedure where the procedure or Surgery is taken by You as an inpatient for less	C Section I-V



than 24 hours in a Hospital or standalone day care center, as per the Annexure C- 547 Day Care Procedures are covered.	
Pre-Hospitalization: - The Medical Expenses incurred in the 30 days immediately prior before the date You were Hospitalized.	
Post-Hospitalization: - The Medical Expenses incurred in the 60 days immediately after Your date of discharge from Hospital.	
Domiciliary Treatment: - Medical Expenses incurred for availing medical treatment at home which would otherwise have required hospitalization.	
Organ Donor: - We will cover medical and surgical expenses on harvesting the organ from the donor for organ transplantation where an Insured Person is the recipient.	
Ambulance: - We will cover expenses incurred on transportation of an Insured Person in a registered Ambulance in case of an emergency to a Hospital for admission or from one hospital to another hospital for better medical facilities and treatment, subject to the limit specified in Policy Schedule per Hospitalization.	
Dental Treatment (In case of Accident): - We will cover the Medical Expenses of any necessary Dental Treatment taken from a dentist, provided that the Dental Treatment is required as a result of an Accident.	
AYUSH Benefit: - The Medical Expenses incurred for an In-patient treatment taken under Ayurveda, Unani, Sidha or Homeopathy.	
<< Daily Cash for Accompanying an Insured Child: - As mentioned in the Policy Schedule, A daily cash amount for one accompanying adult for	



each complete period of 24 hours, if Hospitalization exceeds 72 hours provided that the Insured Person Hospitalized is a child aged 12 years or less. >> (Not Applicable to Digipro Plan)

<<Vaccination: - The Medical Expenses incurred for vaccination including inoculation and immunizations in case of post-bite treatment, as inpatient.>> (Not Applicable to Digipro Plan)

<**Out-patient treatment: -** We will reimburse expenses incurred on Outpatient Treatment for the Insured Persons as mentioned in the Policy Schedule.>> (Not Applicable to Digipro Plan)

<**Convalescence Benefit:** We will additionally pay a lump sum amount as mentioned in the Policy Schedule per insured person in case you are hospitalized for a minimum of 10 consecutive days.>> (Not Applicable to Digipro Plan)

<< Mother and Child Care Benefit: - As mentioned in the Policy Schedule, we will cover Medical Expenses associated with the delivery of a child including Pre and Post-natal Expenses & New Born Care.>> (Not Applicable to Digipro Plan)

SECTION II : ADDITIONAL BENEFITS:

<**Restore Benefit:** - If the basic Sum Insured and No Claim Bonus (if any) is exhausted due to claims made and paid during the Policy Year, we will Restore Sum Insured equal to the 100% of Basic Sum Insured for the policy year.>> (Not Applicable to Digipro Plan)

SECTION III : RENEWAL BENEFITS:

Cumulative Bonus: - Cumulative Bonus will be provided on claim free renewal of policy as specified under policy schedule



Health Check up : - Health Checkup Coupons/ Cost of Health Checkup will be provided on claim free renewal of policy as specified under policy schedule as per the opted Plan.
SECTION IV: VALUE ADDED BENEFITS: - Dial-a-Doctor, Health Educational Library for People(HELP), Second Option, Specialist Consultation with Two follow up session, Wellness Package, 24x7 Customer Service, Newsletter (Applicable for Basic, Essential and Privilege Plans)
SECTION V: ADD ON COVERS
< <personal -="" accident:="" of<br="" on="" payment="">additional premium, we will pay you the Sum Insured as mentioned in Your Policy Schedule on happening of Accidental Death or Accidental Permanent Total Disablement.>></personal>
< <critical -="" additional<br="" illness:="" of="" on="" payment="">premium, we will pay you the Sum Insured as mentioned in Your Policy Schedule in case You are diagnosed as suffering from the covered Critical Illnesses.>></critical>
<< Hospital Daily Cash: - On payment of additional premium, a daily cash amount will be payable per day if You receive treatment as an In-patient, as mentioned in Your Policy Schedule>>
<>Sub limits : - By opting this option, you will get discount in premium subject to sublimit on listed surgical procedures & medical procedure as mentioned in policy schedule.>>
<<treatment -<="" b="" in="" network:="" only="" tiered=""> By opting this option, you will get 5% discount in premium subject to 10% co-payment on claim for Hospitalisation at non-network Hospital.>></treatment>



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<< Extension under Pre-Hospitalization: - On payment of additional premium, limit of 30 days will be modified to 90 days for Pre- Hospitalisation.>>	
<< Extension under Post-Hospitalization: - On payment of additional premium, limit of 60 days will be modified to 120 days for Post- Hospitalisation.>>	
<< Maternity and Childcare Benefit Waiting Period Modification: - On payment of additional premium, Waiting Period for Maternity and Childcare Benefit 36 months stands modified to 24 Months.>>	
<< Coverage for Non-Medical Items: - On payment of additional premium, expenses otherwise not payable as specified under List-I of Annexure A, will be payable up to specified sublimit as mentioned on policy schedule>>	
< <condition -<br="" benefit:="" restore="" under="" waiver="">On payment of additional premium, Condition under Restore Benefit – claims for Dissimilar Illness stands deleted & restore can be availed for similar illness.>></condition>	
< <pre-existing disease="" period<br="" waiting="">Waiver: - On payment of additional premium, Pre- Existing Disease waiting period of 36 months will get modified to 12 months.>></pre-existing>	
<< Outpatient Dental Waiting Period Modification: - On payment of additional premium, 36 months waiting period for Out-patient Dental Treatment will get modified to 24 Months.>>	
<< Emergency Travelling Allowance: - On payment of additional premium, We will reimburse the travelling expenses of Ambulance, Cab or Auto	



utilized to reach to hospital up to specified sublimit
on policy schedule>>

<>Second Opinion: - On payment of additional premium, We will reimburse Your expenses incurred towards a second opinion from Medical Practitioner if an Insured Person is diagnosed with listed ailments in the policy>>

<< Rest Cure, Rehabilitation and Respite Care [Nursing Care] Expenses Extension: - On payment of additional premium, Rest Cure, Rehabilitation and Respite Care [Nursing Care] Expenses will get covered up to specified sublimit on policy schedule>>

<< Obesity/ Weight Control Expenses

Extension: - On payment of additional premium, Obesity/ Weight Control Expenses will get covered subject to 24 months waiting period up to specified sublimit on policy schedule>>

<< Sterility and Infertility Treatment Expenses Extension: - On payment of

additional premium, Sterility and Infertility Treatment Expenses will get covered subject to 24 months waiting period up to specified sublimit on policy schedule>>

<< Enhanced Organ Donor Expenses: - On payment of additional premium, Pre-Post Hospitalisation Treatment of Organ Donor will get covered if hospitalization claim accepted by us>>

<< **Premium Waiver: -** On payment of additional premium, we agree to waive the renewal premium for fourth (4th) year subject to no claim during the preceding policy years>>

<< Global Cover: - On payment of additional premium, The Company will reimburse for Medical Expenses of the Insured Person incurred outside India but not more than 180 consecutive days up to the sum insured, provided that the diagnosis was



made in India and referred by Medical Practioner for which the insured member(s) travels abroad for treatment.>>

<< Medically Advised Support Devices: - On payment of additional premium, medically necessary prosthetic or artificial devices or any other medical device prescribed by the Registered Medical Practitioner will be covered up to specified sublimit in the policy>>

<< Co- Payment: - By opting this option, you will get discount in premium in proportion to the percentage of co-payment opted >>

<< Home Care Treatment: - On payment of additional premium, we will cover expenses for a treatment availed by Insured at home which in normal course would require care and treatment at a Hospital >>

<< Wellness Benefit: - On payment of additional premium, we will provide the wellness services like Everyday care (OPD Consultation, Diagnostic Services & Pharmacies) Complete wellness & healthcare,(Health Risk assessment, Health Screening & Electronic health records), Health Coach, Disease management program (on additional premium), health reward program .>>

<< Modern Treatments: - On payment of additional premium, The Listed procedures will be covered (wherever medically necessary) either as an In- patient Hospitalization or as a part of Day Care Treatment up to specified sublimits under policy schedule. >>

<< Emergency Assistance Service: - On payment of additional premium, We will provide the below services which will be available when the Insured/Insured member(s) is/are more than 150 kms away from their residential address through



6	Exclusions (What the policy does not cover)	 Referral (ii) Medical Monitoring and Case Management (iii) Emergency Medical Evacuation (iv) Medical Repatriation (Transportation) Compassionate Visit. >> Standard Exclusions: - 1. Investigation & Evaluation (Code- Excl04) Rest Cure, Rehabilitation and Respite Care (Code- Excl05) 3. Obesity/ Weight Control (Code- Excl06) 4. Change-of-Gender Treatments: (Code-Excl07) 5. Cosmetic or plastic Surgery: (Code- Excl08) 6. Hazardous or Adventure sports: (Code-Excl09) 7. Breach of law: (Code- Excl10) 8. Excluded Providers: (Code-Excl11) 9. Treatment for, Alcoholism, drug or substance abuse or any addictive condition and consequences thereof. (Code- Excl12) 10. Treatments received in heath hydros, nature cure clinics, spas or similar establishments or private beds registered as a nursing home attached to such establishments or where admission is arranged wholly or partly for domestic reasons. (Code- Excl13) 11. Dietary supplements and substances that can be purchased without prescription, including but not limited to Vitamins, minerals and organic substances unless prescribed by a medical practitioner as part of hospitalization claim or day care procedure (Code- Excl14) 12. Refractive Error:(Code- Excl15) 13. Unproven Treatments:(Code- Excl16) 14. Sterility and Infertility:(Code- Excl17) 	SECTION
		2. Nuclear, chemical or biological attack	VIII



		 Any expenses incurred on OPD treatment. Treatment taken outside the geographical limits of India In respect of the existing diseases, disclosed by the insured and mentioned in the policy schedule (based on insured's consent) 	
		 Initial Waiting Period: (Code- Excl03) 30 days for all illnesses (not applicable in case of continuous renewal or accidents) Specific Waiting Period (Not applicable for claims arising due to an accident): (Code- Excl02) - surgeries/treatments shall be excluded until the expiry of 12 months of continuous coverage-List of specific diseases/procedures: 	
7		i . Illnesses Arthritis if non-infective; calculus diseases of gall bladder and urogenital system; cataract; fissure/fistula in anus, hemorrhoids, pilonidal sinus, gastric and duodenal ulcers; gout and rheumtism; internal tumors, cysts, nodules, polyps including breast lumps (each of any kind unless malignant); osteoarthritis and osteoporosis if age related; polycystic ovarian diseases; sinusitis and related disorders and skin tumors unless malignant.	
	Waiting Period • Time period during which specified diseases/treatments are not covered • It is counted from the beginning of the policy coverage.	ii. Treatments Benign ear, nose and throat (ENT) disorders and surgeries (including but not limited to adenoidectomy, mastoidectomy, tonsillectomy and tympanoplasty); dilatation and curettage (D&C); hysterectomy for menorrhagia or fibromyoma or prolapse of uterus unless necessitated by malignancy; joint replacement; myomectomy for fibroids; Surgery of gallbladder	SECTION VII



		and bile duct unless necessitated by malignancy; Surgery of genito urinary system unless necessitated by malignancy; Surgery of benign prostatic hypertrophy; Surgery of hernia; Surgery of hydrocele; Surgery for prolapsed inter vertebral disk; Surgery of varicose veins and varicose ulcers; Surgery on tonsils and sinuses; Surgery for nasal septum deviation.	
		3. Pre-existing diseases: (Code- Excl01) Covered after 36 months	
		4. Maternity Expenses (Code-Excl18) Thirty-six months waiting period	
		5. Outpatient Treatment Waiting Period: - Thirty-six months waiting period	
		6.Treatment for Congenital Diseases: - Congenital Internal Diseases (24 months) Congenital External Diseases (36 months)	
	Financial limits of coverage i. Sub-limit (It is a pre- defined limit and the	The policy will pay only up to the limits specified hereunder for the following diseases/procedures: *There is no Sublimit under policy (unless opted)	
8	insurance company will not pay any amount in excess of this limit) ii. Co-payments (It is a specified amount/percentage of the admissible claim amount to be paid by	*There is no Co-payment under policy (unless opted) opted)	
		*There is no Deductible applicable under policy,	
	policyholder/insured). iii. Deductible (It is a specified amount: - up to which an insurance company		



2 	will not pay any claim, and - which will be deducted from total claim amount (if claim amount is more than the specified amount) iv. Any other limit (as applicable)				
	Claims/Claims Procedures	servic includ 1. I i i	 and is subject to proceed to provide and and sent to the authorization. iii The Company/ TPA request form and relation from the insured person issue pre-authorization after verification. iv At the time of discharg to verify and sign the company / TPA repre-authorization in call unable to provide the person may obtain the doctor's advice and the sector of the company of the company	sement of claim alization. claims: en in a network provider re-authorization by the fized TPA. rm available with the TPA shall be completed Company/TPA for upon getting cashless ted medical information m/ network provider will n letter to the hospital e, the insured person has discharge papers, pay for missible expenses. reserves the right to deny ase the insured person is relevant medical details. shless access, the insured treatment as per treating d submit the claim Company / TPA for	
		SI No	Type of Claim	Prescribed Time limit	SECTION IX & X



1.	Pre – Authorization for Cashless facility	2 hours from the time of receipting complete Documents
2.	Cashless Final Bill Authorization	2 hours from the time of receipting complete Documents
2.	Procedure for reimburs For reimbursement of clai may submit the necessary Company within the prese specified hereunder.	ms the insured person documents to
SI No	Type of Claim	Prescribed Time limit
1.	Reimbursement of hospitalization, day care and pre-hospitalization expenses	Within thirty days of date of discharge from hospital
2.	Reimbursement of post hospitalization expenses	Within fifteen days from completion of post hospitalization treatment
3.	Notification of Claim Notice with full particulars Company as under:	s shall be sent to the
	hospitalization require Person's discharge fro earlier.	the date of emergency ed or before the Insured m Hospital, whichever is to admission in Hospital
4.	in case of a planned H Documents to be submi	ospitalization.



The reimbursement claim is to be supported with the following documents and submitted within the prescribed time limit.
 i Duly Completed claim form ii Photo Identity proof of the patient iii Medical practitioner's prescription advising admission
iv Original bills with itemized break-up
v Payment receipts
vi Discharge summary including complete medical history of the patient along with other details.
vii Investigation/ Diagnostic test reports etc. supported by the prescription from attending medical practitioner
viii OT notes or Surgeon's certificate giving details of the operation performed (for surgical cases).
ix Sticker/Invoice of the Implants, wherever applicable.
x MLR(Medico Legal Report copy if carried out and FIR (First information report) if registered, where ever applicable.
xi NEFT Details (to enable direct credit of claim amount in bank account) and cancelled cheque
xii KYC (Identity proof with Address) of the proposer, where claim liability is above Rs 1 Lakh as per AML Guidelines
xiii Legal heir/succession certificate, wherever applicable
xiv Any other relevant document required by Company/TPA for assessment of the claim.
2. Turn Around Time (TAT) for claims settlement:
i. TAT for preauthorization of cashless facility - 2 hrs
ii. TAT for cashless final bill authorization - 2 hrs
Provide the details/web link for following:



		 i. Network Hospital details: Available on website: <u>www.universalsompo.com.</u> ii. Helpline Number: 	
		Toll FreeNumbers:1-800-224030(ForMTNL/BSNLUsers)or1-800-2004030,SeniorCitizen:1800-267-4030	
		Landline Numbers: (022) 39133700 (Local Charges Apply)	
		 iii. Hospitals which are blacklisted or from where no claims will be accepted by insurer: Available on website: <u>www.universalsompo.com.</u> iv. Downloading/getting claim form: Available on website: <u>www.universalsompo.com.</u> 	
	Policy Servicing	 Toll Free Numbers: 1-800-224030 (For MTNL/BSNL Users) or 1-800-2004030 Landline Numbers: (022) 39133700 (Local Charges Apply) E-mail Address: contactus@universalsompo.com. Address for postal communication: 	
10		Universal Sompo General Insurance Co. Ltd.	
		Unit No. 601 & 602, 6th Floor, Reliable Tech Park, Cloud City Campus; Gut No-31, Mouje Elthan, Thane- Belapur Road, Airoli, Navi Mumbai- 400708	
		Note : Please include Your Policy number for any communication with us.	SECTION X
	Grievances/ Complaints	Grievances:	
11		If You have a grievance about any matter relating to the Policy, or Our decision on any matter, or the claim, You can address Your grievance as follows:	
		1. Company's Grievance Redressal Officer You can send Your grievance in writing by post or email to Our Grievance Redressal Officer at the following address:	
		Grievance cell	SECTION X



C T	Init No. 601 & 602, 6th Floor, Reliable Tech Park, Iloud City Campus; Gut No-31, Mouje Elthan, Ihane- Belapur Road, Airoli, Navi Mumbai- 00708.
C	PR
S	end an e Mail at grievance@universalsompo.com
	or details of grievance officer, kindly refer the link
a. b.	 Consumer Affairs Department of IRDAI In case it is not resolved within 15 days or if You are unhappy with the resolution You can approach the Grievance Redressal Cell of the Consumer Affairs Department of IRDAI by calling Toll Free Number 155255 (or) 1800 4254 732 or sending an e-mail to complaints@irdai.gov.in. You can also make use of IRDAI's online portal - Integrated Grievance Management System (IGMS) by registering Your complaint at igms.irda.gov.in. You can send a letter to IRDAI with Your complaint on a Complaint Registration Form available by clicking here. You must fill and send the Complaint Registration Form along with any documents by post or courier to General Manager, Insurance Regulatory and Development Authority of India (IRDAI), Consumer Affairs Department - Grievance Redressal Cell, Sy.No.115/1, Financial District, Nanakramguda, Gachibowli, Hyderabad-500032. You can visit the portal
3.	Insurance Ombudsman
	ou can approach the Insurance Ombudsman epending on the nature of grievance and financial



		implication, if any. Information about Insurance Ombudsmen, their jurisdiction and powers is available on the website of the Insurance Regulatory and Development Authority of India (IRDAI) at <u>www.irdai.gov.in</u> , or of the General Insurance Council at <u>www.generalinsurancecouncil.org.in</u> , the Consumer Education Website of the IRDAI at <u>http://www.policyholder.gov.in</u> , or from any of Our Offices.	
		Please <u>https://www.cioins.co.in/Ombudsman</u> to view the Updated list of Insurance Ombudsmen	
	Things to remember	1. Free Look cancellation: You may cancel the insurance policy if you do not want it, within 15 days from the beginning of the policy to review the terms and conditions of the policy, and to return the same if not acceptable. The Free Look Period shall be applicable on new individual health insurance policies and not on renewals or at the time of porting/migrating the policy. If the insured has not made any claim during the Free Look Period, the insured shall be entitled to	
12		 i. a refund of the premium paid less any expenses incurred by the Company on medical examination of the insured person and the stamp duty charges or ii. where the risk has already commenced and the option of return of the policy is exercised by the insured person, a deduction towards the proportionate risk premium for period of cover or iii. Where only a part of the insurance coverage has commenced, such proportionate premium commensurate with the insurance coverage during such period 	
		*	SECTION X



2. Policy renewal: Except on grounds of fraud, moral hazard or misrepresentation or non-cooperation, renewal of your policy shall not be denied, provided the policy is not withdrawn.

3. Migration and Portability: When your policy is due for renewal, you may migrate to another policy with us or port your policy to another insurer.

Migration: The insured person will have the option to migrate the policy to other health insurance products/plans offered by the company by applying for migration of the policy at least 30 days before the policy renewal date as per IRDAI guidelines on Migration. If such person is presently covered and has been continuously covered without any lapses under a health insurance product/plan offered by the company, the insured person will get the accrued continuity benefits in waiting periods as per IRDAI guidelines on migration

Portability: The insured person will have the option to port the policy to other insurers by applying to such insurer to port the entire policy along with all the members of the family, if any, at least 45 days before, but not earlier than 60 days from the policy renewal date as per IRDAI guidelines related to portability. If such person is presently covered and has been continuously covered without any lapses under any health insurance policy with an Indian General/Health insurer, the proposed insured person will get the accrued continuity benefits in waiting periods as per IRDAI guidelines on portability of Health Insurance policies.

4. Change in Sum Insured: Sum Insured can be changed (increased/decreased) only at the time of renewal or at any time, subject to underwriting by the company. For increase in SI, the waiting period



		if any shall start afresh only for the enhanced portion of the sum insured.	
		You may seek enhancement of Sum Insured in writing before payment of premium for renewal, which may be granted at Our discretion. Before granting such request for enhancement of Sum Insured, we have the right to have You examined by a Medical Practitioner authorized by Us or the TPA. Our consent for enhancement of Sum Insured is dependent on the recommendation of the Medical Practitioner and subject to limits as stated by the Company. Enhancement of Sum Insured will not be considered for: In respect of any enhancement of Sum Insured, exclusions code – Excl01, Excl02 and Excl03 would apply to the additional Sum Insured from such date.	
		5. Moratorium Period: After completion of eight continuous years under the policy no look back to be applied. This period of eight years is called as moratorium period. The moratorium would be applicable for the sums insured of the first policy and subsequently completion of eight continuous years would be applicable from date of enhancement sums insured only on the enhanced limits. After the expiry of Moratorium Period no health insurance policy shall be contestable except for proven fraud and permanent exclusions specified in the policy contract.	
	Your Obligations	Please disclose all pre-existing disease/s or condition/s before buying a policy. Non-disclosure may affect the claim settlement. Disclosure of other material information during the policy period.	
13		Disclose any Material Information about Your Current/Recent Medical History, Past Medical History, Hospitalisation History, Accidental Injury history, Any Surgical Procedure history & or Congenital Diseases/Disorder birth defect.	



You can reach out at us for disclosure of Material Information-	
Universal Sompo General Insurance Co. Ltd.	
 Unit No. 601 & 602, 6th Floor, Reliable Tech Park, Cloud City Campus; Gut No-31, Mouje Elthan, Thane- Belapur Road, Airoli, Navi Mumbai- 400708 Toll Free Numbers: 1-800-224030 (For MTNL/BSNL Users) or 1-800-2004030 Landline Numbers: (022) 39133700 (Local Charges Apply) 	
E-mail Address: contactus@universalsompo.com	

 Declaration by the Policy Holder

 I have read the above and confirm having noted the details.

 Place:
 (Signature of the PolicyHolder)

 Note:
 i. Weblink to Access product related documents: Universal Sompo | Resources Downloads

 ii. In case of any conflict, the terms & conditions mentioned in the policy document shall prevail.